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MEMORANDUM

To: Utah State Building Board
From: Shannon Elliott
Date: December 4, 2008
Subject: **2009 Building Board Packet Schedule**

The following is the 2009 Building Board meeting schedule approved by the Utah State Building Board. The meetings will begin at 9:00 a.m. unless specified different on the agenda. Agencies, Institutions and DFCM staff are requested to provide Building Board packet information as indicated on the schedule below. If information is received past the due date, it will be held for the following month.

DFCM Receives Information from Agencies/Institutions	Building Board Meetings	Location
December 15, 2009	January 7, 2009	Utah State Capitol Room C445
January 9, 2009	January 29, 2009	TBA
February 20, 2009	March 11, 2009	Utah State Capitol Room C445
March 20, 2009	April 8, 2009	Utah State Capitol Room C445
May 1, 2009	May 20, 2009	Utah State Capitol Room C445
June 5, 2009	June 24, 2009	Utah State Capitol Room C445
July 17, 2009	August 5, 2009	Utah State Capitol Room C445
August 21, 2009	September 9, 2009	Utah State Capitol Room C445
TBA	October 7, 2009	Utah State Capitol Room C445
October 2, 2009	October 22, 2009	Utah State Capitol Room C445
November 13, 2009	December 2, 2009	Utah State Capitol Room C445